

# Head of Policy & Engagement - CEO Office (Band 8b)



**Blood and Transplant**

**About the Benefits** This section details the benefits of working for NHSBT

## What's great about this post?

This is an opportunity to work in a fast-paced, high-profile, Chief Executive office. You will be responsible for managing the Chief Executive Office and supporting the Executive Team to ensure that patients and donors are provided with the highest possible level of care.

The successful candidate will use their outstanding communication skills and political sensitivity to provide briefing and advice for the Chief Executive, UK Health Departments and others. They will build strong collaborative relationships with colleagues, patient and community groups, to help inform and drive NHS Blood and Transplant's strategic direction and objectives.

We are committed to being a diverse and inclusive employer. We very much welcome applications from ethnic minorities, people with disabilities and LGBTQ+ communities.

## What other opportunities are available to me?

**Shine** is our approach to learning and development. It includes all the ways that we can support you to 'shine' and excel in your role. It is open to everyone at NHSBT and covers a breadth of activities to support personal and professional growth. The areas we cover include, but are not limited to, Leadership, Management, Scientific and Clinical development.

## What are the terms and conditions?

As an NHS employer the following terms and conditions apply to this post:-

**Salary Band: 8b**

**Salary: £58,972 - £68,525**

Usually starting at the minimum and progressing on an incremental scale or in accordance with Agenda for Change for existing NHS employees

**Allowances: HCAS where applicable**

**Location: Bristol (Filton) - other NHSBT offices will be considered.**

**Hours of work: 37.5**

**Contract length: Permanent**

**Leave: 27 days per year plus bank/public holidays**

Pro rata if part-time. Leave increases to 29 days after 5 years service and 33 days after 10 years service

**Pension:** The NHS Pension Scheme is a defined benefit scheme (not dependent on investment returns). Further details and outline of benefits can be found at: [www.nhsbsa.nhs.uk/pensions](http://www.nhsbsa.nhs.uk/pensions)

## Other useful information

Your essential role will directly contribute to saving and improving people's lives.

Part-time working will be considered. If you would like this to be considered, please indicate this on your application form.

We are committed to implementing reasonable adjustments for people with disabilities.

If you are successful, you will be issued with a contract of employment which will include a full statement of the terms and conditions of service, Job Description and Person Specification.