

Assistant Director - Finance Business Partner (Band 8d)

Recruitment Profile - This is a summary of the Job Description and Person Specification



Blood and Transplant

About the Role

In this role you will be an effective senior financial business partner to all Directors and their SMTs and be responsible for financial and budgetary control. Your responsibilities will include:

- Leading and managing the finance partnering team to ensuring that performance improvement, value for money and financial controls are fundamentally embedded in working practices across the business.
- Acting as the critical interface between the business and the finance function, you will ensure that the business understands financial objectives, constraints, and processes, and critically also help the wider finance team understand the issues, challenges and requirements of the wider business.
- Providing leadership of the continuous improvement of the finance partnering team. With a focus on helping staff to achieve their maximum potential, alongside improving associated systems and processes. You will support work across the finance function and beyond to build the financial capability of the wider organisation.
- Being an effective member of the Finance Directorate senior management team and a key contributor to strategy/policy development and decision making. On occasion this will include deputising for the Chief Financial Officer
- When appropriate guiding and advising the Exec and individual executives on financial matters, such as prioritisation, business planning and budgeting, financial management and commercial finance.
- Supporting the Chief Financial Officer with investment decisions, and the Investment Committee (a sub-Committee of the Exec)

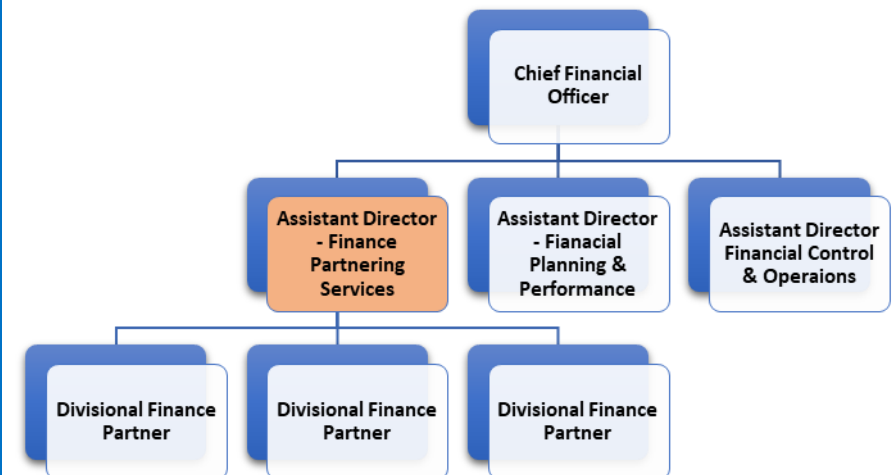
You will be required to travel and spend time away from base, which will involve working irregular hours and overnight stays when required, with prior notice.

About Us

Our three core principles are critical to our service, guiding everything we do and inspiring us to be the best.

- We **care** about our donors, their families, the patients we serve, and our people.
- We are **expert** at meeting the needs of those who use our service and those who operate it.
- We provide **quality** products, services and experiences for donors, patients and colleagues.

Organisation Structure



About You - This section details the personal attributes we require for this role. You will need to demonstrate these throughout the recruitment process

Behaviours and Values

- **Communicating** – Friendly and approachable, able to relate to staff, donors, and patients from all backgrounds, promoting NHSBT positively.
- **Collaborating** – Know the importance of your own behaviour and body language when communicating and working with others.
- **Leading** – Professional in matters of confidentiality, security, integrity, honesty, performance, attendance, and appearance
- **Customer focused** – Demonstrate and promote high standards of quality customer care to both internal and external customers.
- **Performing** – Able to use and act on feedback from others on your performance and behaviour to increase your own self-awareness.
- **Innovating** – Consider, suggest and be open to alternative ways of working to make continuous improvements

Experience and Knowledge

- Extensive experience of strategic and operational financial management within a large, multi-disciplined organisation(s).
- Experience operating at a strategic level in a leadership role, working with multiple stakeholders, developing, and fostering effective partnership approaches.
- Advanced knowledge and experience of crucial business models and leadership models linked to the practical experience of using the models to facilitate service improvement.
- Knowledge, understanding and practical experience of the complex, cross-functional processes that are required across manufacturing and service supply chains.
- Knowledge of and experience applying frameworks (such as Assurance Framework), systems and procedure when providing financial support and advice.
- Experience persuading and negotiating in a challenging environment.
- Leadership and management experience.
- Experience of managing resources against and agreed budget
- Extensive experience of working with information technology including Microsoft Office packages (Outlook, Word, Excel, Teams and PowerPoint).

Skills and Abilities

- Be highly articulate and credible, consistently influencing and delivering inspiring, engaging, and meaningful information regarding future direction
- Build collaborative relationships and solve issues by engaging the right people at the right time
- Lead the team, accepting responsibility for achievement of business objectives and creating a shared sense of ownership for service delivery
- Engage widely with customers to seek input into setting strategic objectives and identifying new ideas and improved ways of working
- Demonstrate strong leadership, influence, and accountability for the achievement of results
- Recognise when change is required and demonstrate personal ownership for pursuing, communicating, and implementing the change, whilst minimising the motivational impact on others

Qualifications and Training

- Degree level and a recognised CCAB. OR equivalent Accounting Qualification with significant experience after qualification.
- Demonstrates commitment to own continued professional development (CPD).